

# GIRLS ON THE RUN SAN DIEGO BOARD OF DIRECTORS BOARD MEMBER POSITION DESCRIPTION

Girls on the Run is a physical activity-based positive youth development program (PA-PYD) that uses running as a vehicle to influence positive social, cognitive, physical, emotional, and psychological assets and development. Over the course of the program, girls will: develop and improve competence, feel confidence in who they are, develop strength of character, respond to others and oneself with care and compassion, create positive connections with peers and adults, and make a meaningful contribution to community and society.



[Girls on the Run San Diego](#) is an independent council of [Girls on the Run International](#). Established in 2006, we are honored to serve all of San Diego County and Camp Pendleton. Since our start, we have served more than 8,000 girls!

## Position Profile

A Girls on the Run San Diego board member must possess the time, passion and commitment to improving the lives and opportunities of girls in third through eighth grades. Board members must take responsibility in raising awareness of the organization within San Diego and cultivate sources of funds and resources, such as in-kind donations, that support the organizational infrastructure, sustainability, and overall capacity for growth.

## General Responsibilities

- Build and sustain a culture of quality, inclusivity and diversity among the council and its stakeholders.
- Commit five to ten hours per month for board and organizational support activities including participation in the monthly GOTRSD Board of Directors meeting.
  - *Meetings are held on the third Monday of the month at 6:00 pm PT; a call-in option is provided for those unable to attend in-person.*
- Serve as an ambassador for GOTR, exhibiting [GOTRSD core values](#). Continuously work to achieve the GOTRSD mission.
- Develop positive relationships with organizational stakeholders: GOTRSD staff, volunteers, other board members, new and existing donors, sponsors, parents, participants, media, and other community members.
- Stay informed about organizational activities and issues.
- Prepare for and attend the required number of monthly Board meetings, relevant committee meetings, and GOTRSD-related activities and events.
- Is held accountable for completing tasks and assignments pertaining to the organization.
- Understand roles, responsibilities, and scope of authority.
- Advocate and represent GOTRSD to the broader San Diego community, including individual networks.

### **Provide Fiduciary and Governance Oversight**

- Support and evaluate the Executive Director.
- Monitor and strengthen program and services through Executive Director support and counsel.
- Protect organizational assets and provide financial oversight.
- Ensure the legal and ethical integrity of the organization in accordance with our articles of formation.
- Build and maintain collegial working relationships with Board members, staff, and volunteers.
- Maintain ethical standards and accountability, manage risk, perform due diligence, and implement operational best practices.

### **Establish and Fulfill Strategic Direction**

- Determine the mission and purpose of the organization to be fully activated within our community.
- Engage in effective short- and long-range planning; determine goals, objectives, activities, and outcomes; actively participate in and be held accountable to the successful execution of the GOTRSD strategic plan.
- Provide leadership, vision, and direction to the GOTRSD council to ensure the program meets the needs of participants, volunteers, and the community with an emphasis on diversity and inclusivity.

### **Ensure Resource Generation and Organizational Sustainability**

- Manage the Executive Director, including serving as strategic counsel and guiding succession planning.
- Ensure adequate long-term resources for organizational sustainability including but not limited to financial security, volunteers, in-kind donations, operational goods, and services.
- Participate in the continual growth of an engaged and competent board.
- Enhance the organization's public standing by serving as an ambassador for the organization through leadership, networking, positive public relations, and fundraising.
- Make a commitment of time, talent, and a donation commensurate with financial means to the organization.
- Make and secure financial gifts that will grow the capacity of the council and ensure its long-term sustainability.
- Establish community partnerships with like-minded organizations that are well-aligned with the GOTRSD mission.
- Stay informed about trends in the nonprofit space and local community news and issues.

### **Preferred Areas of Experience**

- A natural relationship and community builder
- Proven track record of success in time-sensitive, project-oriented professional environment
- Well-versed in list building, donor prospecting, and donor retention strategies, or experience in event management, or experience in grant writing (knowledge of proposal submission and fundraising process)
- Experience serving on a nonprofit board or as a long-term volunteer with a nonprofit organization in a leadership capacity

### **Desired Skills**

- Must be a self-starter with a desire to, both independently and as a team, advance big ideas
- Excellent time management and verbal and written communication skills
- Problem-solving abilities to correct any challenges or inefficiencies for the best results
- Decisiveness and good judgment to address pressing project matters when time is limited
- Great interpersonal skills and ability to work well as part of a team
- Ability to work well under pressure, handle confidential matters with utmost integrity, and manage sensitive or controversial subjects with tact, kindness, and professionalism

### **Desired Characteristics**

- Passion for the cause
- Eagerness to participate at every meeting
- Willing to prepare ahead for meetings
- Ready to serve on committees
- Ability and propensity to give financially
- Strong desire for stewardship to others
- Supportive and also willing to express their own opinion
- Continuous learner focused on self- and organizational development